

Articles of Governance
Hennepin Division
Minnesota Association of Secondary School Principals
(Adopted 1/15/2010)

The Purpose of this document is to clearly lay out the bylaws set forth by the Hennepin Division of MASSP. While this is the official governing document of Hennepin Division of MASSP, all governing documents of MASSP and NASSP are to be followed and obeyed and the guidelines of MASSP and NASSP take precedent over all articles of this document.

Article I

The purpose of the Hennepin Division of MASSP is to promote the interests of secondary education in the State of Minnesota, and to provide for a cooperative relationship with NASSP, and other local, state, and national educational associations. It shall stimulate professionalism through scientific research and the study of secondary school problems; it shall serve as a clearinghouse for educational information and practices; it shall foster cooperative and fraternal spirit among its members.

Article II

All members of Hennepin Division must be members in good standing of MASSP.

Article III

Hennepin Division will sustain an Executive Board, consisting of four (4) members. The positions are President, Vice-President (or President-Elect), Secretary, and Treasurer. New members to the division Executive Board will begin their term as Treasurer and progress annually in the following order...

Year One: Treasurer
Year Two: Secretary
Year Three: Vice President (or President-Elect)
Year Four: President

The roles of the Executive Committee are as follows...

Treasurer: Monitor the financial condition of the division and pay all invoices/bills incurred by the division.

Secretary: Take notes during meetings and disseminate division information to all members. Effective January 15, 2010, this information should be placed on the Hennepin Division MASSP website.

Vice-President: Responsible for attending all division functions that the division President cannot attend. This officer is also responsible for holding elections (when necessary).

President: Responsible for calling division meetings, attending all MASSP division President's meetings, disseminating information to the Executive Committee, collecting nominations for awards, welcoming new members, and all other pertinent duties assigned to the division.

Annually, all members of Hennepin Division will receive correspondence indicating a vacancy on the Executive Committee. This will occur in the spring. Members will then be given two (2) weeks to submit a letter of interest to the outgoing President. The President shall provide the names of the interested division members to the Executive Board and a Treasurer-Elect shall be named. Preference will be given to those division members who have demonstrated a commitment to MASSP and an attempt will be made to provide geographical equity (IE, Executive Board members should be from multiple schools in different parts of the division).

All members of the division Executive Committee are expected to attend all division meetings. If a member of the Executive Committee cannot make a meeting, they must call one of the other members prior to the meeting.

Periodically, the division Executive Committee will be asked to make decisions for the division membership. All decisions will be made by voting with majority rule, or the Executive Committee will first try to reach a decision through consensus. If that is not possible the Executive Committee will vote with majority rule.

Article IV

Per Article III of the MASSP bylaws, all divisions of MASSP must hold at least one division meeting yearly.

Article V

Per Article III of the MASSP bylaws, Hennepin Division shall have one member on the MASSP State Board of Directors. Also, in accordance with MASSP Article III, Hennepin Division shall have one additional member of the State Board of Directors as long as the total Hennepin Division membership count remains above 150.

In a vote of membership, dated 11/18/09, it was determined that the outgoing division President will ascend to the State Board of Directors and serve a two year term, which will begin on July 1 of the year they leave the division Executive Board.

Article VI

In a vote of division membership, dated 1/18/2007, it was determined that Hennepin Division funds will be allocated to send the equivalent of two (2) Executive Board members to the NASSP convention. The Board may decide to pay for two (2) members or reimburse ½ of the funds for all four (4) members to attend. The total amount, however, may not exceed the amount needed to send two (2) members. Included in this reimbursement is transportation (flight or other), lodging, and convention registration. Since Hennepin Division membership is funding the travel expenses to the convention, the expectation exists that all members making use of said funds, are responsible for bringing back, and disseminating, information accumulated at the convention. Beginning with the 2010 convention, the information will be posted on the MASSP Hennepin Division website for all members to view.